

Roosevelt School 2017-2018 Early Bird Program



- **Start Date:** 2nd day of school Thursday, August 31, 2017
 - **Days of Operation:** Monday -Friday
 - **Location:** Roosevelt Cafeteria
 - **Start Time:** 7:15 am or after, rolling drop-off
 - **Cost per day:** \$3.00 per day (Billed only for days used)
 - **Billing Calendar:** Billed on the last school day of each month. Payment due on the 15th. Missed payments of 2 months or more may result in the cancellation of your access to this program. Please contact us if there is any problem with your payment. maleksa@melroseschools.com
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- Registration is necessary for your child to attend, whether on a regular or drop-in basis. Please complete this form and hand it in by Tuesday September 5th.
 - **Early Bird Registration Form**
 - The Early Bird program is available to parents of Roosevelt students.
 - The first time a family uses the Early Bird program, the child **MUST** be accompanied by an adult. All other days it is a drop-off.
 - The only entrance into the program will be through the cafeteria door on Brunswick Park.
 - The cost is \$3.00 per child per visit. Each family will be billed once a month on the 15th and payment is due on the 30th. There are two payment options:
 - Personal Checks, sent to school in an envelope marked Early Bird Program.
 - Parents can use the on-line payment options
 - No call is required if your child is not going to attend, and you will not be billed for any days you do not use. If you know in advance that your child's regular attendance will change, please notify the directors.
 - The program will **NOT** be held on snow days or when school is delayed due to inclement weather.
 - Children may bring a small nut-free snack and drink.

If you have questions about the program or your bill, please contact

[Maureen Aleksa](#)

