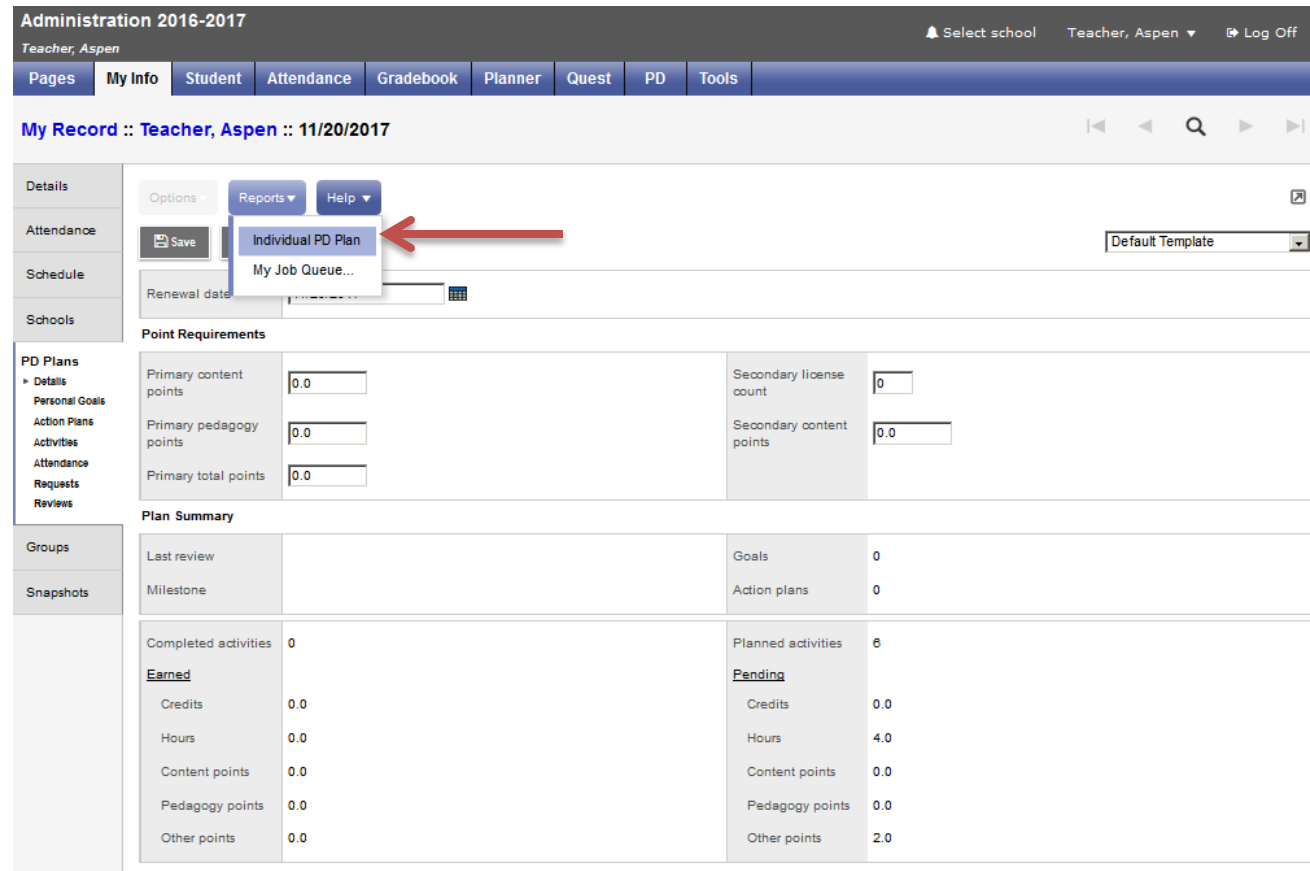


PD Plans (Professional Development)

- 1) Select My Info on the top
- 2) Select PD Plans on the left hand side
- 3) Click on Details
- 4) To view/print out a copy of your Individual PD Plan, go to Reports, Individual PD Plan.



The screenshot shows the 'Administration 2016-2017' interface for a user named 'Teacher, Aspen'. The top navigation bar includes 'Pages', 'My Info', 'Student', 'Attendance', 'Gradebook', 'Planner', 'Quest', 'PD', and 'Tools'. The 'My Record' section is active, showing 'Teacher, Aspen' and the date '11/20/2017'. A left-hand sidebar contains a tree view with 'PD Plans' expanded to show 'Details', 'Personal Goals', 'Action Plans', 'Activities', 'Attendance', 'Requests', and 'Reviews'. The main content area shows a 'Details' tab selected, with a 'Reports' dropdown menu open. A red arrow points to the 'Individual PD Plan' option in the dropdown. Below the dropdown, there are input fields for 'Primary content points', 'Primary pedagogy points', and 'Primary total points', all set to '0.0'. There are also fields for 'Secondary license count' (set to '0') and 'Secondary content points' (set to '0.0'). A 'Plan Summary' section shows 'Last review' and 'Milestone' fields, and a table of 'Completed activities' and 'Planned activities' with sub-sections for 'Earned' and 'Pending' points.

Point Requirements	
Primary content points	0.0
Primary pedagogy points	0.0
Primary total points	0.0
Secondary license count	0
Secondary content points	0.0

Plan Summary			
Last review	Goals	0	
Milestone	Action plans	0	
Completed activities	0	Planned activities	6
Earned		Pending	
Credits	0.0	Credits	0.0
Hours	0.0	Hours	4.0
Content points	0.0	Content points	0.0
Pedagogy points	0.0	Pedagogy points	0.0
Other points	0.0	Other points	2.0